

# **ANNUAL REPORT**

OF

Name: WALDO WATER AND SEWER UTILITY

Principal Office: 538 W THIRD

WALDO, WI 53093

For the Year Ended: DECEMBER 31, 2000

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I	AUDREY PARRISH	of
	(Person responsible for accou	nts)
	Waldo Water and Sewer Utility	, certify that I
	(Utility Name)	
know	ne person responsible for accounts; that I have examined the dedge, information and belief, it is a correct statement of the eriod covered by the report in respect to each and every many	e business and affairs of said utility for
		04/04/2001
	(Signature of person responsible for accounts)	(Date)
VILLA	AGE TREASURER	_
	(Title)	

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Exact Utility Name: WALDO WATER AND SEWER UTILITY

**Utility Address:** 538 W THIRD

WALDO, WI 53093

When was utility organized? 12/31/1963

Report any change in name:

Effective Date: Utility Web Site:

# Utility employee in charge of correspondence concerning this report:

Name: MS AUDREY PARRISH

Title: VILLAGE TREASURER

Office Address:

538 W 3RD STREET WALDO, WI 53093

Telephone: (920) 528 - 8136

Fax Number:

E-mail Address: aparrish@excel.net

# Individual or firm, if other than utility employee, preparing this report:

Name: MS PENNY WEBER CPA

Title: CERTIFIED PUBLIC ACCOUNTANT
Office Address: WEBER, CORSON & ASSOCIATES S.C.

2203 SOUTH MEMORIAL PLACE

P.O. BOX 1002

SHEBOYGAN, WI 53081

**Telephone:** (920) 457 - 3641 **Fax Number:** (920) 457 - 8148

E-mail Address: penny@webercorson.com

# President, chairman, or head of utility commission/board or committee:

Name: NONE

Title:

Office Address:

Telephone: Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? NO

Individual or firm, if other than utility employee, auditing utility records:
Name: NONE
Title:
Office Address:
Telephone:
Fax Number:
E-mail Address:
Date of most recent audit report:
Period covered by most recent audit:
Names and titles of utility management including manager or superintendent:
Name: MR GARY HOFSLUND
Title: SUPERINTENDENT
Office Address:
240 HARMON
WALDO, WI 53093
<b>Telephone:</b> (920) 528 - 8121
Fax Number:
E-mail Address:
Name: MR GARY HOLBROOK
Title: VILLAGE TRUSTEE
Office Address:
716 W. FOURTH STREET
WALDO, WI 53093
Telephone: ( ) -
Fax Number:
E-mail Address:
Name: MR GLENN KLEMME
Title: VILLAGE TRUSTEE
Office Address:
337 W FIRST
WALDO, WI 53093
<b>Telephone:</b> (920) 528 - 7239
Fax Number:
E-mail Address:

# Names and titles of utility management including manager or superintendent:

Name: MR JAMES PIPER
Title: VILLAGE TRUSTEE

Office Address:

812 FOURTH WALDO, WI 53093

Telephone: (920) 528 - 8768

Fax Number: E-mail Address:

Name: MR MICHAEL WOLLNER

Title: VILLAGE TRUSTEE

Office Address:

433 W. FIRST STREET WALDO, WI 53093

Telephone: (920) 528 - 8674

Fax Number: E-mail Address:

Name: MR NORBERT JR HINTZ

Title: VILLAGE PRESIDENT

Office Address:

827 W FIRST WALDO, WI 53093

Telephone: (920) 528 - 8232

# Nampa Ntility opmmission/committee:

# Names of members of utility commission/committee:

MR NORBERT HINTZ, JR, VILLAGE PRESIDENT MR GARY HOLBROOK, VILLAGE TRUSTEE MR GLENN KLEMME, VILLAGE TRUSTEE MR JAMES PIPER, VILLAGE TRUSTEE MR MICHAEL WOLLNER, VILLAGE TRUSTEE

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreeme	ent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	30,388	21,635	1
Operating Expenses:			
Operation and Maintenance Expense (401)	24,815	21,732	2
Depreciation Expense (403)	5,797	5,780	3
Amortization Expense (404)	0	0	4
Taxes (408)	4,236	4,215	5
Total Operating Expenses	34,848	31,727	
Net Operating Income	(4,460)	(10,092)	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	(4,460)	(10,092)	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	173	276	9
Miscellaneous Nonoperating Income (421)	(21)	6,857	10
Total Other Income	152	7,133	_
Total Income	(4,308)	(2,959)	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	(4,308)	(2,959)	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)			_ 14
Amortization of Premium on DebtCr. (429)			15
Interest on Debt to Municipality (430)	4,159	5,313	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)			_ 18
Total Interest Charges	4,159	5,313	
Net Income	(8,467)	(8,272)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	(52,568)	(47,990)	19
Balance Transferred from Income (433)	(8,467)	(8,272)	_ 20
Miscellaneous Credits to Surplus (434)	3,811	3,694	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	_ 24
Total Unappropriated Earned Surplus End of Year (216)	(57,224)	(52,568)	

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# **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		_
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		-
NONE		2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		_
NONE		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		_
SPECIAL FUND AND CHECKING ACCOUNT	173	_ 4
Total (Acct. 419):	173	_
Miscellaneous Nonoperating Income (421):		_
NET EXPENSES OVER INCOME-NONREGULATED SEWER DEPARTMENT	(21)	5
Total (Acct. 421):	(21)	_
Miscellaneous Amortization (425):		_
NONE		_ 6
Total (Acct. 425):	0	_
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
TAX EQUIVALENT FOR 2000 FORGIVEN BY VILLAGE	3,811	_ 8
Total (Acct. 434):	3,811	_
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		_ 10
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		_
NONE		11
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs and Expenses of Merchandising	, Jobbing and	l Contract Wo	rk (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
,						0	6
Total costs and expenses	0	0	0	C	)	0	
Net income (or loss)	0	0	0	C	)	0	

# REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	30,388	0	0	0	30,388	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	30,388	0	0	0	30,388	- =

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	245,742	244,607	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	113,238	107,087	2
Net Utility Plant	132,504	137,520	-
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	382,234	381,101	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	210,392	201,321	4
Net Nonutility Property	171,842	179,780	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	5,384	3,584	7
Total Other Property and Investments	177,226	183,364	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	1,308	2,614	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	4,281	1,707	11
Other Accounts Receivable (143)	10,344	10,017	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	6,607	2,231	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	22,540	16,569	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	18,975	22,775	20
Total Deferred Debits	18,975	22,775	
Total Assets and Other Debits	351,245	360,228	=

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	23,833	23,833	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(57,224)	(52,568)	23
Total Proprietary Capital	(33,391)	(28,735)	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	101,189	106,772	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	101,189	106,772	-
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	2,320	1,695	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	192	450	32
Other Current and Accrued Liabilities (238)	259	170	33
Total Current and Accrued Liabilities	2,771	2,315	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	280,676	279,876	_ 38
Total Liabilities and Other Credits	351,245	360,228	=

# **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	245,742	0	0	0
Utility Plant Purchased or Sold (391)				
Utility Plant in Process of Reclassification (392)				
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				_
Other Utility Plant Adjustments (397)				
Total Utility Plant	245,742	0	0	0
<b>Accumulated Provision for Depreciation and Amo</b>	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	113,238	0	0	0
Total Accumulated Provision	113,238	0	0	0
Net Utility Plant	132,504	0	0	0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	107,087				107,087
Credits During Year					
Accruals:					
Charged depreciation expense (403)	5,797				5,797
Depreciation expense on meters					
charged to sewer (see Note 3)	354				354
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	6,151	0	0	0	6,151
Debits during year					
Book cost of plant retired	0				0
Cost of removal					0
Other debits (specify):					
					0
Total debits	0	0	0	0	0
Balance End of Year	113,238	0	0	0	113,238
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.52%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	381,101	1,333	200	382,234	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	381,101	1,333	200	382,234	_
Less accum. prov. depr. & amort. (122)	201,321	9,271	200	210,392	3
Net Nonutility Property	179,780	(7,938)	0	171,842	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility		0	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	0	0	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				
Total			0	•
Unamortized premium on debt (251)		=		
NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year  Changes during year (explain):	23,833 <b>1</b>
Balance end of year	23,833

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

# **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)				_	
Waldo State Bank loan via village	03/19/1996	03/19/2011	5.75%	76,189	1
WALDO STATE BANK LOAN VIA VILLAGE	08/17/2000	08/17/2001	0.00%	15,000	2
1997 advance not repaid to village	09/24/1997	00/00/0000	0.00%	10,000	3
Total for Account 223				101,189	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	0 1
Accruals:	
Charged water department expense	4,236 <b>2</b>
Charged electric department expense	3
Charged sewer department expense	136 <b>4</b>
Other (explain):	
NONE	5
Total Accruals and other credits	4,372
Taxes paid during year:	
County, state and local taxes	3,811 <b>6</b>
Social Security taxes	535 <b>7</b>
PSC Remainder Assessment	26 8
Other (explain):	
NONE	9
Total payments and other debits	4,372
Balance end of year	0

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# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrue	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
Waldo State Bank via Village	450	4,159	4,417	192	2
Subtotal	450	4,159	4,417	192	•
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	•
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	
Total	450	4,159	4,417	192	•

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	129,612	0	0	150,264	0	279,876	1
Add credits during year:							
For Services	250			550		800	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	129,862	0	0	150,814	0	280,676	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123): NONE		1
Total (Acct. 123):	0	_ '
Other Investments (124): NONE		2
Total (Acct. 124):	0	- -
Special Funds (125): DEPRECIATION FUND Total (Acct. 125):	5,384 <b>5,384</b>	3
Notes Receivable (141): NONE	3,001	<b>-</b> 4
Total (Acct. 141):	0	- -
Customer Accounts Receivable (142): Water Electric	4,281	5 6
Sewer (Regulated)		7
Other (specify): NONE		8
Total (Acct. 142):	4,281	_
Other Accounts Receivable (143): Sewer (Non-regulated) Merchandising, jobbing and contract work	10,344	9 _ 10
Other (specify): NONE Total (Acct. 143):	10,344	11
Receivables from Municipality (145): DELINQUENT WATER & SEWER BILLS PLACED ON TAX ROLL	3,496	- 12
BALANCE OF 2000 PUBLIC FIRE PROTECTION  Total (Acct. 145):	3,111 <b>6,607</b>	13
Prepayments (165): NONE		- 14
Total (Acct. 165):	0	- -
Extraordinary Property Losses (182): NONE		15
Total (Acct. 182):	0	- -

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Deferred Debits (183):		
WATER TOWER PAINTING, AMORT 7 YRS,BEG '99, PSC AUTH 3/29/00	18,975	16
Total (Acct. 183):	18,975	
Payables to Municipality (233):		
NONE		17
Total (Acct. 233):	0	_
Other Deferred Credits (253):		
NONE		18
Total (Acct. 253):	0	_

# **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	245,174	0	0	0	245,174	1
Materials and Supplies	0	0	0	0	0	2
Other (specify):						_
					0	3
Less Average:						
Reserve for Depreciation	110,162	0	0	0	110,162	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	129,737	0	0	0	129,737	6
Other (specify):						
					0	7
Average Net Rate Base	5,275	0	0	0	5,275	
Net Operating Income	(4,460)	0	0	0	(4,460)	8
Net Operating Income as a percent of						
Average Net Rate Base	-84.55%	N/A	N/A	N/A	-84.55%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		_
Capital Paid in by Municipality	23,833	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(54,896)	3
Other (Specify):		4
Total Average Proprietary Capital	(31,063)	
Net Income		
Net Income	(8,467)	5
Percent Return on Proprietary Capital	N/A	

Water rate case was completed in 2000. New rates became effective 4/1/00

# IMPORTANT CHANGES DURING THE YEAR

# Report changes of any of the following types: 1. Acquisitions. 2. Leaseholder changes. 3. Extensions of service. One water service was added during 2000. Customer paid for it. 4. Estimated changes in revenues due to rate changes. Water rate increase became effective 4/1/00. Revenue estimated to increase \$11,575 5. Obligations incurred or assumed, excluding commercial paper. 6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

# **FINANCIAL SECTION FOOTNOTES**

# Notes Payable & Miscellaneous Long-Term Debt (Page F-14)

The 1997 advance from the village in the amount of \$10,000 does not have an interest component. The village does not plan to charge the water utility interest.

The \$15,000 Waldo State Bank loan amount is part of a \$75,000 borrowing that the village did in 1999 and renewed in 2000. The village is responsible for paying the principal and interest. The village does not plan to charge the water utility interest on the funds from this loan that it advanced the water utility.

## FINANCIAL SECTION FOOTNOTES

## Identification and Ownership - Contacts (Page iv)

November 9, 2001

Ms. Audrey Parrish, Village Treasurer Waldo Water And Sewer Utility 538 West 3rd Street Waldo, WI 53093-9999

2000 Analytical Review DWCCA-6170-PJL

Dear Ms. Parrish:

The Public Service Commission has completed their analytical review of your 2000 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have no questions, only the following comments.

We have enclosed our copy of the Public Fire Protection Service charge calculation, pro rated between the old rate and the new rate effective April 1, 2000. The difference between our calculation and the amount reported in Other Revenues (Water), page W-4, is \$1,896. Please adjust your 2001 Public Fire Protection Service charge to account for the \$1,896 overcharge in 2000. Please follow our procedure for calculating the charge in the future.

You may consider your review closed. Thank you for your efforts in preparing your 2000 annual report. If you have any questions, please feel free to contact me at (608) 267-9198 or e-mail me at leegep@psc.state.wi.us

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

PJL:dwh:w:\compl\Analytical Reviews\2000 analytical review letters\6170.doc Enclosures

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)		
Operating Revenues Sales of Water			
Sales of Water (460-467)	30,009	1	
Total Sales of Water	30,009	•	
Other Operating Revenues			
Forfeited Discounts (470)	57	2	
Other Water Revenues (474)	322	3	
Amortization of Construction Grants (475)	0	4	
Total Other Operating Revenues	379		
Total Operating Revenues	30,388	•	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	20,917	5	
General Operating Expenses (680-690)	3,898	6	
Total Operation and Maintenenance Expenses	24,815	,	
Other Operating Expenses			
Depreciation Expense (403)	5,797	7	
Amortization Expense (404)		8	
Taxes (408)	4,236	9	
Total Other Operating Expenses	10,033		
Total Operating Expenses	34,848	•	
NET OPERATING INCOME	(4,460)	:	

# **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				
Residential	146	7,888	16,983	4
Commercial	16	1,519	2,464	5
Industrial	4	290	516	6
Total Metered Sales to General Customers (461)	166	9,697	19,963	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		9,631	8
Other Sales to Public Authorities (464)	2	64	415	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				. 12
Total Sales of Water	169	9,761	30,009	_

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

**NONE** 

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)		
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	9,631	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	9,631	_
Forfeited Discounts (470):		•
Customer late payment charges	57	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	57	•
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	309	7
Other (specify):		•
STANDBY SERVICE-FLAT RATE CHARGE	13	8
Total Other Water Revenues (474)	322	_
Amortization of Construction Grants (475):		-
NONE		9
Total Amortization of Construction Grants (475)	0	-

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)
PLANT OPERATION AND MAINTENANCE EXPENSES	0.007
Salaries and Wages (600)	6,207
Purchased Water (610)	
Fuel or Power Purchased for Pumping (620)	2,611
Chemicals (630)	1,453
Supplies and Expenses (640)	362
Repairs of Water Plant (650)	10,284
Transportation Expenses (660)	
Total Plant Operation and Maintenance Expenses	20,917
GENERAL OPERATING EXPENSES	
	4.000
Administrative and General Salaries (680)	1,988
Administrative and General Salaries (680) Office Supplies and Expenses (681)	493
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682)	·
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	493
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	493
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	493
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	493 1,054
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	493 1,054
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)  Total General Operating Expenses	493 1,054

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		3,811	1
Less: Local and School Tax Equivalent on		136	2
Meters Charged to Sewer Department			
Net property tax equivalent		3,675	
Social Security		535	3
PSC Remainder Assessment		26	4
Other (specify):			
NONE			5
Total tax expense		4,236	

#### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Sheboygan			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.199000			3
County tax rate	mills		6.693000			
Local tax rate	mills		5.261000			5
School tax rate	mills		9.339000			
Voc. school tax rate	mills		1.667000			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		23.159000			10
Less: state credit	mills		1.334000			11
Net tax rate	mills		21.825000			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		5.261000			14
Combined School Tax Rate	mills		11.006000			 15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.267000			17
Total Tax Rate	mills		23.159000			18
Ratio of Local and School Tax to Tota	I dec.		0.702405			19
Total tax net of state credit	mills		21.825000			20
Net Local and School Tax Rate	mills		15.329992			21
Utility Plant, Jan. 1	\$	244,606	244,606			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	244,606	244,606			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	244,606	244,606			26
Assessment Ratio	dec.		1.016413			27
Assessed Value	\$	248,621	248,621			28
Net Local & School Rate	mills		15.329992			29
Tax Equiv. Computed for Current Yea	ır \$	3,811	3,811			30
Tax Equivalent per 1994 PSC Report	\$	3,208				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	3,811				34

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#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	<b>\(\frac{1}{2}\)</b>	( )	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	100		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	9,208		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	9,308	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	9,404		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	16,179		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	2,320		_ 20
Total Pumping Plant	27,903	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	3,197		23
Total Water Treatment Plant	3,197	0	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	975		_ 24
Structures and Improvements (341)	0		25

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			100 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			9,208 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			<u> </u>
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	9,308
PUMPING PLANT Land and Land Rights (320)			0_12
Structures and Improvements (321)			9,404 13
Boiler Plant Equipment (322)			<u> </u>
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			16,179 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			2,320 20
Total Pumping Plant	0	0	27,903
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			3,197 23
Total Water Treatment Plant	0	0	3,197
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			975 24
Structures and Improvements (341)			0 25
			0 20

#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT		. ,	
Distribution Reservoirs and Standpipes (342)	24,660		26
Transmission and Distribution Mains (343)	94,897		27
Fire Mains (344)	0		28
Services (345)	43,273	250	29
Meters (346)	17,498	386	30
Hydrants (348)	22,274		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	203,577	636	_ _
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0	499	36
Transportation Equipment (373)	0		37
Other General Equipment (379)	622		38
Other Tangible Property (390)	0		39
Total General Plant	622	499	_
Total utility plant in service directly assignable	244,607	1,135	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	244,607	1,135	=

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			24,660	26
Transmission and Distribution Mains (343)			94,897	27
Fire Mains (344)			0	28
Services (345)			43,523	29
Meters (346)			17,884	30
Hydrants (348)			22,274	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	0	0	204,213	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1)			0	33 34 35 36
Transportation Equipment (373)			0	37
Other General Equipment (379)			622	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	1,121	
Total utility plant in service directly assignable	0	0	245,742	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	0	0	245,742	

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

**Sources of Water Supply** 

Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			855	855	- 1
February			865	865	2
March			873	873	3
April			819	819	4
May			956	956	5
June			988	988	6
July			1,075	1,075	7
August			978	978	8
September			1,081	1,081	9
October			1,013	1,013	10
November			930	930	11
December			934	934	12
Total for year	0	0	11,367	11,367	_
Less: Measured or e	stimated water used in mai	n flushing and water	treatment during year	197	13
Less: Other utility us	e			251	_ 14
Other utility use explain Fire calls, drills	anation:				15
Water pumped into d	istribution system			10,919	16
Less: Water sold				9,761	17
Losses and unaccour	nted for			1,158	18
Percent unaccounted	I for to the nearest whole pe	ercent (%)		11%	19
If more than 25%, inc	dicate causes and state wha	at action has been tal	ken to reduce water loss	<b>S</b> :	20
Maximum gallons pur	mped by all methods in any	one day during repo	rting year	178	21
Date of maximum:	9/7/2000				22
Cause of maximum: flushing					23
Minimum gallons pun	nped by all methods in any	one day during repor	ting year	10	24
Date of minimum:	2/7/2000				25
Total KWH used for p	oumping for the year			35,520	26
If water is purchased	:Vendor Name:				27
	Point of Delivery:				28

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	•	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL-810 SECOND STREET	1	382	144	50,000	Yes	1

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

#### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL NO 1		1
Location	810 SECOND STREET		2
Purpose	Р		3
Destination	D		4
Pump Manufacturer	ЛІKAGER WELL & PUMP CO		5
Year Installed	1963		6
Type	VERTICAL TURBINE		7
Actual Capacity (gpm	) 300		8
Pump Motor or			9
Standby Engine Mfr	US MOTOR		10
Year Installed	1963		11
Туре	ELECTRIC		12
Horsepower	40		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	UNIVERSAL TANK			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1963			6
Primary material (earthen, steel, concrete, other)	STEEL			7 8
Elevation difference in feet (See Headnote 3.)	200			9 10
Total capacity in gallons	50,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day	0.5700			20 21
= 1.2 m.g.d.) Is a corrosion control chemical used (yes, no)?	0.5760 Y			22 23 24
Is water fluoridated (yes, no)?	N			25

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		_	Number of Feet							
		_		Adjustments	6					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)			
Α	D	6.000	10,440	0	0	0	10,440	_ 1		
Р	D	6.000	2,280	0	0	0	2,280	2		
Α	D	8.000	5,289	0	0	0	5,289	_ 3		
Р	D	8.000	966	0	0	0	966	4		
Total Within M	lunicipality		18,975	0	0	0	18,975	_		
Total Utility		=	18,975	0	0	0	18,975	_		

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.625	139	0	0	0	139	_
M	0.750	6	0	0	0	6	
M	1.000	24	1	0	0	25	11
Р	1.000	1	0	0	0	1	
M	1.250	1	0	0	0	1	
M	1.500	1	0	0	0	1	
M	2.000	1	0	0	0	1	
P	2.000	1	0	0	0	1	
Total Utili	y	174	1	0	0	175	11

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#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	174	6	0	0	180	6	1
0.750	4	0	0	0	4	0	2
1.000	13	0	0	0	13	0	3
1.250	1	0	0	0	1	0	4
1.500	1	0	0	0	1	0	5
2.000	1	0	0	0	1	0	6
3.000	1	0	0	0	1	0	7
Total:	195	6	0	0	201	6	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	150	14	1	1	0	14	180	_ 1
0.750	1	2	0	0	0	1	4	2
1.000	4	6	0	1	0	2	13	_ 3
1.250	0	0	0	0	1	0	1	4
1.500	0	0	0	1	0	0	1	
2.000	0	1	0	0	0	0	1	6
3.000	0	0	0	0	0	1	1	_ 7
Total:	155	23	1	3	1	18	201	_

#### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						-
Outside of Municipality	0				0	1
Within Municipality	40				40	2
Total Fire Hydrants	40	0	0	0	40	=
Flushing Hydrants						
	1				1	3
<b>Total Flushing Hydrants</b>	1	0	0	0	1	=

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 26

Number of distribution system valves end of year: 43

Number of distribution valves operated during year: 0

#### WATER OPERATING SECTION FOOTNOTES

#### Water Operating Revenues - Sales of Water (Page W-02)

A water rate increase went into effect 4/1/2000. Expected increases ir revenue were 51%.

#### Water Operation & Maintenance Expenses (Page W-05)

Account 640: During 1999 a drinking water analysis was done for \$1,715

Account 650: In 2000 replaced a 300 amp 3 phase breaker in well...the part had to be custom built \$6,392

#### Water Services (Page W-16)

Service was put in and paid by customer.

#### **Hydrants and Distribution System Valves (Page W-18)**

Utility superintendent did not have time to operate more than 26 hydrants during 2000, nor did he have time to operate any distribution valves during 2000.

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